



# clubs wa

## Treasurers workshop video now available to purchase

A number of clubs are suffering financial difficulty as a result of the Committee, Treasurer or management not being fully aware of accounting discrepancies which have grown over time. Examples include cash flow issues, employee theft, and incorrect reporting procedures. Treasurers and Bookkeepers play such an important role in maintaining the financial viability of your club and we want to arm you with the best tools and advice to ensure its success.

We invite you to purchase the *Treasurers – Are You Being Cheated On?* video and update your knowledge on the important aspects of being a Treasurer in the club sector, and your role in spotting financial discrepancies within your club. This video has been specifically developed for Clubs WA members and was presented by Natalie Mills from Perth financial firm, Mills & Associates. Natalie is an Industry Supporter of Clubs WA and has worked with many of our members over the past year to help address some of the issues we'll discuss in the video.

### This video covers a range of topics, including:

- The most common types of non-profit embezzlement/fraud
- Common myths
- How to spot early warnings of financial cheating (Conflicts with management, missing reports, missing cash deposits, missing superannuation contributions)
- Safeguards (Management structure, physical controls, financial controls, importance of governance courses)
- Your role as a Treasurer or Bookkeeper

The video is now available for purchase for **\$33 including GST**. Clubs WA has heavily subsidised the cost of this video for our members, because we know how valuable a tool it will be to your Committee.

### Purchase this video

To purchase this video, either fill out the attached purchase form and return to Clubs WA, OR jump on to our Hospitality Alliance Training website, select "Western Australia" on the map, and then click on the link to the Treasurers video page.

### Clubs WA members receive 50% off

If purchasing the video through our training website, please make sure to enter your club's unique discount code to receive 50% off. Please contact Clubs WA if you are unsure of your code.

[www.hat.edu.au](http://www.hat.edu.au)

P: 1300 640 616

E: [marketing@clubswa.com.au](mailto:marketing@clubswa.com.au)



# Purchase Form

## Treasurers - Are You Being Cheated On? Video

### Registration Details:

Organisation: \_\_\_\_\_

Main Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

### Payment Details - \$33 Including GST

☐ Credit Card

Expiry Date: \_\_\_\_\_ Card No: \_\_\_\_\_

Card Holder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ OR Cheque (Please attach to registration form and make cheque payable to Clubs WA.  
Post to PO Box 5101 South Lake WA 6164)

☐ OR EFT direct transfer (Please include confirmation of EFT payment with registration  
and deposit into the following bank account) BSB: 036 302 Account No: 210 462.  
IMPORTANT: Please put your Club name AND "Treasurers Video" in payment description.

Please send this completed form to Clubs WA:

Email: [marketing@clubswa.com.au](mailto:marketing@clubswa.com.au)

Fax: 1300 503 907

Post: PO BOX 5101, South Lake WA 6164

Once payment has been finalised Clubs WA will send you a link to view the video online. This link will not expire, and it will allow you to share the information with new Treasurers and Committee Members within your club.

Confirmation will be sent on receipt of registration and payment. Refunds are not available once you have obtained a copy of the video. Clubs WA reserves the right to alter the program, change components or substitute services without notice.